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#### **Territory Acknowledgment**

We acknowledge with respect that the South Peace Regional Archives is located on the ancestral and traditional lands of many Indigenous peoples. This territory is covered by Treaty 8, signed in 1899. The continuing relationship between Indigenous peoples and this land contributes to the rich knowledge and culture of the South Peace region.

We are grateful to serve the people on this land and honor the Calls to Action of the Truth and Reconciliation Commission.

Cover Photograph: "Monkman Pass Highway" (SPRA 0032.08.08.0853)

## Message from the President

### Jan Shields

It's been an interesting few months! I would like to thank everyone for adapting to the changes required to hold this long overdue AGM. With no opportunity to meet face-to-face, we appreciate all those who have taken the effort to connect via Zoom, through email, or by contacting the office for a ballot.

I would also like to thank all the members of the Board—those who have given notice that they will not be renewing their place on the Board and those members continuing on. Your dedication to assuring the history of all those living and working in the South Peace is much appreciated. Also appreciated, beyond words, is the excellent ongoing work of our staff team and our invaluable volunteers. I'd like to formally welcome our new Archivist, Stephanie Friesen, to this newly structured AGM.



I would like to recognize our funding partners for their continued generosity and guidance: City of Grande Prairie, County of Grande Prairie, Municipal District of Greenview, and Municipal District of Spirit River. Our operations would come to a grinding halt if not for their financial support. Their dedication to preserving the archival history of the South Peace allows us to operate and fulfill our mission.

While the main work of the Archives is carried out by staff and volunteers, committees also play an important part. Over the past year, the Awareness and Indigenous History Committees have continued to meet, assuring that the Archives was present in the various communities that make up the South Peace Country. Thank you to all who served on these two important committees. Much good work was achieved. As well as the committees mentioned above, a new Future Planning Committee was also formed to begin to address the future needs and directions of South Peace Regional Archives, with an emphasis on solving the growing need for more space. Members of the committee include Helen Rice, Linda Murphy, Tina Dale, Dennis Dale, Alice Sims, Wade Pilat, David Leonard, and myself.

One of the important agenda items of this AGM is to repeal our existing bylaws and accept newly rewritten bylaws. These revisions were prompted, in part, to meet the eligibility requirements for AGLC funding. However, a thorough review of our bylaws revealed several sections that had not been updated in several years and no longer reflected the realities of our organization. I hope everyone has had a chance to review these updates and will vote to approve them.

Despite the current global situation, 2020 promises to be a positive one for SPRA. I thank each of you for supporting the Archives. Your memberships assure the important work of the Archives will continue.

## Message from the Executive Director

### Alyssa Currie

As I enter my third year as Executive Director for the Archives, I am proud to acknowledge the successes of our organization and humbled by the efforts of all those who have helped achieve it.

It has been a pleasure to work with our staff, volunteers, and Board of Directors as we elevate our public identity as a professional cultural institution and increase our organizational capacity. Paramount to our growth is the continued support of our municipal funding partners, society members, community partners, archival donors, and the public. In our ever-changing social and economic landscape, victories of all sizes are hard-sought and essential to our mission: gathering, sharing, and preserving history.



This year, the Archives implemented our new strategic business plan, developed in close consultation with our Board of Directors.

Additionally, an ad hoc committee of Board members completed the vital task of reviewing and updating our Society bylaws. The vision and volunteer commitment of the Board of Directors strengthens our organization and guides us in our work.

With growth comes challenges. The costs associated with running a professional, public archives necessitated requests for increased operational funding from our municipal partners for our 2019-2022 budget cycle. We are incredibly fortunate that these partners recognize the value of a regional archive in promoting open access to our community's history and enhancing quality of life. Their support allows us to meet the growing demands of our communities and offer our services throughout the South Peace.

We continue to strengthen our relationships with our community partners and diversify the audiences of our events and programs. These efforts have earned us growing recognition, including at a provincial level. In May 2019, *Telling Our Stories* magazine was awarded the Alan D. Ridge Award of Merit for Print from the Archives Society of Alberta. In September 2019, we celebrated Alberta Archives Week with an opening reception for our newest exhibition: Archives at Work. The display explores the many ways that archival records are put to work in our communities and beyond. From social media to online finding aids to community workshops, we continually develop new ways to help people connect with their records, their past, and with each other.

There is still much work to be done and new challenges to overcome. The Archive's search for a permanent facility and our efforts towards Reconciliation will both feature prominently in our year ahead. I am confident that, together, we can face 2020 with the same determination and collaborative spirit as we have this past year. Thank you everyone, for your support.

### **Vision**

Preserving and Sharing the Past

### **Mission**

The purpose of South Peace Regional Archives is to gather, preserve, and share the historical records within the region, both now and in the future. We add value to people's lives by increasing their understanding and appreciation of the past.

### **Mandate**

The mandate of South Peace Regional Archives is to acquire, preserve and make accessible to the public records of on-going value from individuals, families, businesses and organizations, which reflect the political, social and economic life of the south Peace River Country of Alberta. These records are in all formats and media, including textual records, photographs, films, sound recordings, maps, plans and drawings. South Peace Regional Archives covers the area within the boundaries of Birch Hills County, the City of Grande Prairie, the County of Grande Prairie, the Municipal District of Greenview, the Municipal District of Spirit River and Saddle Hills County.

### **Values**

We will not compromise on the following values in the attainment of our Vision:

Professionalism Community Impact

Accountability Collaboration Learning

Accessibility Service Adaptability

## Strategic Goals & Priorities, 2019-2022

The South Peace Regional Archives Society Board of Directors and Executive Director developed the 2019-2022 Strategic Business Plan after a series on internal planning sessions and consultations in 2018 and 2019. The goal of this strategic plan is to strengthen the organization and create a blueprint for the staff and board. The result is a roadmap for the next four years that will bring the Archives to the state desired by the board, staff, and stakeholders.

#### **Strategic Goals**

Our five strategic goals will guide our 2019-2022 planning. These goals relate to our overall mission and long-term needs.

**Grow Our Core Business** Implement comprehensive acquisition and preservation measures to

collect records from the South Peace area.

**Assure Sustainability** Secure funding agreements and a permanent Archives facility to

ensure the long-term security of the records in our care.

**Develop Human Resources** Encourage a culture that encourages excellence for our staff and

volunteers in order to meet the needs of the community.

**Increase Accessibility** Serve the community as an inclusive, participatory archives: one that all

can contribute to and access community history.

**Promote Awareness** Foster awareness of historical memory and the Archives in the

communities we serve. Promote the services of the Archives.

#### **Priority Goals**

Alongside the strategic goals, the Board of Directors identified three priority goals. These goals relate to our more urgent, specific needs as an organization.

**Secure Funding** Sufficient, predictable funding from a diversity of sources ensures the

long-term financial sustainability of our organization.

**Secure Facility** A permanent Archives facility will ensure the long-term security of the

archival records in our care as well as ensure our long-term capacity for

programming.

**Promote Awareness** Greater awareness and appreciation of the Archives services, as well as

strong relationships with cultural heritage organization in our community supports our efforts to reach Priority Goal #1 and #2.

## **Accessions & Processing**

#### **Accessions**

The South Peace Regional Archives could not exist without thoughtful archival donations from members of the community. We received **82 new accessions in 2019**, including approximately: 9m of textual records, 2469 photographs, 120 library books, 156 postcards, 100 blueprints, and nearly 400 assorted items including slides, negatives, cards, artwork, audio records, and video recordings.

Both the total **number of accessions** and **volume of archival records** have increased from previous years. Individuals and families contributed the most accessions in 2019. Organizations contributed a fewer number of accessions but the greatest volume of archival records.

Our largest donation came from the **Art Gallery of Grande Prairie** (2019.066). This donation included 3.5m of textual records, over 1000 photographs, and several blueprints. The information contained in these records detail the Art Gallery's programming and events, several of their exhibitions, and the

renovations of their gallery space. Also included in this donation were several of Evy McBryan's personal records including photographs and art journals, previously donated to the Art Gallery by her family.

This was a great year for gathering and preserving newspapers. Both the Grande Prairie Public Library and the Valleyview Town & Country News began donating copies of newspapers for the collections and reference files. Another interesting donation we received was Gretja Gerow's correspondence to her future husband in Sexsmith and from her mother in Holland (2019.022). Gretja was a war bride and most of her correspondence is in Dutch. We also received many reference books from the Grande Prairie Public Library (2019.012), records produced by the Glen Leslie Church Preservation Group (2019.054), an accrual from the Grande Prairie Guild of Artists (2019.070), and 75 photographs that detail life and teaching in Beaverlodge and Clairmont during the mid 1920's (2019.006).



#### **Processing**

Work on processing records has been slow this year, due to lack of resources and other institutional priorities. There is an average of 5 years between accession and processing completion. The Archives' backlog of unprocessed records continues to grow as a result.

## **Global Impact**



#### Website

In 2019, **23,124 people** visited our website from **114 countries** across the world. Some of our top website visitor cities include Grande Prairie, Chicago, Calgary, Edmonton, Vancouver, Toronto, Ashburn, Peace River, and Red Deer. This map illustrates our Website Users by Country of Origin (January – December 2019, Generated 8 Jan 2019 via Google Analytics).

#### **Facebook**

Our social media presence also grew; **904 people have 'liked' us** on Facebook and 987 people 'followed' us. Our Facebook followers were delighted by the return of our annual Elf on the Shelf social media campaign in December. Our elf, "Fred Fonds," highlighted the Archives' services and resources, while appealing to a younger audience with his holiday mischief.





Renaming the Past, Reclaiming Their Stories: Indigenous Records at the South Peace Regional Archives

Posted on 8 June, 2019 by SPRA

The South Peace Regional Archives initiated a survey of the region's holdings in response to the Trith and Reconciliation Commission's (TRC) call to actions to locate records within their holdings related to floand Residential Schools. We found very few records related to residential schools, but we did find several records related to Indigenous people and communities in our region. We decided to expand the scope of our research to lock for any records related to Indigenous peoples within our holdings.

Thanks to the efforts of staff and volunteers, we now have a small database of material to share While we pursue avenues of access, we would like to start sharing some of these images and documents.

Our caption describes this photo (SPRA 0291.04.11) as an Indigenous Man With Pack Dogs (1942-1943). The man is not identified; he is described as "a man stands outside in winter with a couple of dogs beside him." This photo is part of Ray Menard Alaska Highway collection. The Ray Menard forms of the Alaska Highway collection. The Ray Menard forms outsine 52 photographs betten by Ray during the time he worked as a mechanic and machinist on the construction of the Alaska Highway from 1942-1943.

If you have any idea of who this man might be we would love to hear from you! Please contact us at info@southpeacearchives.org or 780-830-5105.

#### Blog

The blog allows us to share information about our collections and activities. We added several new blog series this year:

**Finding Memory** showcased newly digitized and described content from the Indigenous Reference files. This limited-run blog series was completed, in part, by our Archives Assistant (Student).

**Soldier Spotlight** highlights veterans from the Archives' online Soldiers' Memorial. Each week, our volunteers select a remarkable WWI or WWII veteran to showcase in the series.

Renaming the Past, Reclaiming Their Stories highlighted Indigenous-related records at the Archives and provided opportunities for members of the public to contribute their knowledge. This limited-run series made use of content uncovered by the Indigenous History Committee records survey.

## **Programs & Events**

Education, outreach, and awareness activities are important components of archival work. By providing friendly learning opportunities, they encourage engagement with and by community members.

In 2019, Archives staff and volunteers organized or attended **45 events**, directly reaching **1,206 people** and indirectly reaching much more.







#### **Event Highlights**

"About Archives" lectures at Grande Prairie Regional College, Arts & Education courses

"History of Rotary" and "Canada and GP in 1919" presentations at Rotary groups

"Culture Bites" presentations at Grande Prairie Public Library

"Telling Your Story" and "Preserving Your Family History" workshops with the Grande Prairie Museum

"Greenview in the Archives" interactive booths at MD Greenview Ratepayers BBQs

"Pioneering Portraits: Tieman Paintings" exhibition with Art Gallery of Grande Prairie

"Grande Cache in the Archives" interactive booths at Grande Cache 50<sup>th</sup> Anniversary

"Spirit River in the Archives" interactive booth at Chepi Sepe Days Trade Show

"Holiday Heritage Trees" displays in Spirit River, Clairmont, and Grande Prairie

### **Committees of the Board**

#### **Future Planning Committee**

The purpose of the Future Planning Committee is to work to ensure the long-term future of the South Peace Regional Archives. There are two critical needs: a larger space for the Archives that will meet the needs of the Archives for a long period of time, and; ongoing monies for additional staff, equipment, building expenses, and other essential resources required by a professional regional archives.

The Future Planning Committee was newly formed in 2019 after the dissolution of the Friends of the Archives in 2018. The first year of this Committee was dedicated to recruiting new members and considering the long-term vision of our organization. On March 15<sup>th</sup>, 2019 Carmen Haakstad facilitated an educational and thought-provoking workshop titled "The ART and Science of FUNd Raising" for Archives staff, board members, volunteers, and invited guests. The Committee also began developing promotional material to enhance our organization's fundraising capacity.

#### **Indigenous History Committee**

The purpose of the Indigenous History Committee is to determine the South Peace Regional Archives' response to the Truth and Reconciliation Committee's Call to Action #69 regarding archives and residential schools and to examine ways in which we can preserve and promote the history of the Indigenous Peoples in the south Peace in order to support reconciliation.

Last year, Committee members continued their efforts searching for Indigenous-related archival records within the existing collections of the Archives; this work is time-consuming and ongoing. Our Archives Assistant (student) Danielle successfully digitized all the Indigenous reference files in our reference collection during the summer. The Committee explored a number of discussion topics throughout the year, including the treatment of Indigenous burial sites; updating captions and titles for images and documents; and how to make the reference files accessible online. Members also contributed articles for *Telling Our Stories* magazine. Every 2019 issue of the magazine contained Indigenous-related content. The Indigenous History Committee meets monthly and welcomes the public to participate.

#### **Awareness Committee**

The purpose of the Awareness Committee is to increase awareness of South Peace Regional Archives by planning ideas for promoting the Archives, and assisting with events which promote the objects, activities, and services of the Archives.

In 2019, Archives staff and volunteers organized or attended 45 events, directly reaching 1,206 people and indirectly reaching much more. In keeping with our Strategic Goals and Staff Goals, the Awareness committee focused our attention on events with community partners and increasing our presence in the municipal districts. Last year, we offered at least one program or event in each funding municipality. Some of our awareness highlights included the 50<sup>th</sup> Anniversary of Grande Cache, a partnered exhibition with the Art Gallery of Grande Prairie, multiple Culture Bites presentations with the Grande Prairie Public Library, and the increasingly popular Cemetery Walking Tours.

## **2019 Financial Statements**

## Message from the Treasurer

### Gail Prette

#### **Balance Sheet**

As at December 31, 2019 we had:

\$ 20,712.69 47,487.35	in our operating/chequing account in our contingency fund
16,395.55	in our Reserve Savings – Building Fund
129,770.76	in our Reserve GIC
635.69	in Accounts Receivable (GST rebate)
200.00	in Petty Cash
5,463.25	in Prepaid Expenses (Facility Insurance, etc.)
2,868.28	in Undeposited Funds
\$223,533.57	Total Current Assets
13,588.42	Undepreciated Fixed Assets
<u>\$237,121.99</u>	Total Assets as at December 31, 2019



#### Liabilities

\$	89.61	Accounts Payable (Xerox invoice paid in January)
	645.13	Owing on Master Card purchases
3,	851.93	Funds held for Peace Country Land Database project
(	(100.88)	Overpayment to Workers' Compensation Board
28,	,165.80	Deferred Revenue – Building Fund Donations and prepaid 2020 Memberships
<u>204</u> ,	470.40	Equity – SPRA's net worth
\$237,	,121.99	Total Liability and Equity

#### **Profit and Loss Statement**

\$ 4,612.49 This surplus was a result of non-budgeted revenue from YCW heritage Grant of \$7,473.13 and donations plus the fact that we moved \$6,308.98 from expense to the Balance Sheet under Fixed Assets.

#### **2019 Budget Report**

This report has explanations under "notes" as to why there is a variance between the projected budget and actual income or expense.



#### **Financial Review**

We, Irene Gitzel and Cathy Scott, being members in good standing, have reviewed the Balance Sheet and Income Statement of the South Peace Regional Archives Society as at December 31, 2019. This information has not been audited. We believe these statements to be free of material misstatement and present fairly the financial position of the South Peace Regional Archives Society.

It is our recommendation that these statements be accepted as complete and adopted by the membership as the final statements for the fiscal year January 1, 2019-December 31, 2019.

Name: Irene Gitzel

8925 120 Ave

Grande Prairie, AB.

T8X 1M6

Name: Cathy Scott

10102 80<sup>th</sup> Ave Grande Prairie, AB

T8W 1Z9

Name: Vivian Gail Prette

Treasurer 9614 91A Ave Grande Prairie, AB

T8V 0G6

(Signature)

DATED this 17th day of September, 2020.

#### South Peace Regional Archives Balance Sheet

As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Chequing/Savings 1000 · ATB Chequing 1100 · Contingency Fund	20,712,69
1102 · Contingency Fund	47,487.35
Total 1100 · Contingency Fund	47,487.35
1320 · Reserve Savings - Bulding Fund	16,395.55
Total Chequing/Savings	84,595,59
Accounts Receivable 1200 · Accounts Receivable	635.69
Total Accounts Receivable	635.69
Other Current Assets 1290 · Petty Cash 1305 · .Reserve - GIC	200.00
1300 · Reserve - Building Fund 1310 · Reserve - Mastercard	128,770.76
Total 1305 · .Reserve - GIC	129,770.76
1350 · Prepaid Expenses 1499 · Undeposited Funds	5,463.25 2,868.28
Total Other Current Assets	138,302.29
Total Current Assets	223,533.57
Fixed Assets 1500 · Computer Equipment 1510 · Computer Equip-Orig Cost 1520 · Computer Equip-Amort	22,555.56 -15,881.02
Total 1500 · Computer Equipment	6,674.54
1550 · Equipment 1560 · Equipment - Orig Cost 1570 · Equipment - Amort	39,918.81 -33,004.93
Total 1550 · Equipment	6,913.88
Total Fixed Assets	13,588.42
TOTAL ASSETS	237,121.99
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
2000 · Accounts Payable	89.61
Total Accounts Payable	89.61
Credit Cards 2075 · Mastercard ATB	645.13
Total Credit Cards	645.13
Other Current Liabilities 2100 · Peace Country Land Database 2400 · WCB Payable	3,851.93 -100.88
Total Other Current Liabilities	3,751.05
Total Current Liabilities	4,485.79
Long Term Liabilities 2600 · Deferred Revenue	
	28,165.80
Total Long Term Liabilities	28,165.80

11:57 AM 05/22/20 Accrual Basis

# South Peace Regional Archives Balance Sheet As of December 31, 2019

	Dec 31, 19
Total Liabilities	32,651.59
Equity 3000 - Opening Bal Equity 3900 - Retained Earnings Net Income	6,559.20 193,298.71 4,612.49
Total Equity	204,470.40
TOTAL LIABILITIES & EQUITY	237,121.99

11:26 AM 05/22/20 Accrual Basis

#### South Peace Regional Archives Profit & Loss

January through December 2019

	Jan - Dec
Ordinary Income/Expense	
Income	
4000 · Operating Grants 4010 · City of Grande Prairie	72,150.00
4020 · County of Grande Prairie	64,700.00
4030 · Municipal District of Greenview	30,500.00
4040 · M.D. Spirit River 133	9,100.00
Total 4000 · Operating Grants	176,450.00
4100 · Project Grants	
4120 · Árchives Society of Alberta 4130 · Canadian Council of Archives	0.00 7,473.13
Total 4100 · Project Grants	7,473.13
4200 · Sales and Service	
4210 · Book Sales	649.86
4230 · Misc Sales	55.47
4240 · Photograph Sales	786.60
Total 4200 · Sales and Service	1,491.93
4300 · Donations	
4310 · Donations, Tax Receipted	1,212.00
4315 · Lifetime Members, Tax Receipted	500.00
4320 · Donations, Not Tax Receipted	6,152.75
Total 4300 · Donations	7,864.75
4400 · Interest	224.66
4450 - Government Rebates 4500 - SPRA Society Membership	0.00 1,552.53
Total Income	195,057,00
_	195,057.00
Expense 6000 · Acquisition Expense	139.17
6005 · .Advertising	155.17
6010 · Advertising	288.26
6015 · Awareness	332.91
Total 6005 · .Advertising	621.17
6020 · Amortization Expense	4,292.14
6030 · Bank Service Charges & Interest	107.05
6200 · Conservation Expense	3,107.28
6300 · Facility Fees 6310 · Utilities, Maintenance, etc.	9,002.72
6320 · Facility Insurance	3,077.27
6330 · Off-Site Storage	13,365.91
Total 6300 · Facility Fees	25,445.90
6375 · Newsletter	1,417.18
6400 · .Office Expenses	
6410 · Office Equipment	1,350.94
6420 · Office Equip Repairs/Maintenanc 6430 · Office Supplies	97.36 1,237.14
6440 · Photocopier Expenses	1,364.25
6450 · Telephone & Internet	1,535.99
Total 6400 · .Office Expenses	5,585.68
6500 · Professional Dev.	
6520 · Mileage and Travel	1,113.45
6530 · Memberships & Subscriptions	468.72
Total 6500 · Professional Dev.	1,582.17
6600 · Professional Fees	
6610 · Accounting	553.50
6620 · Computer Services	442.00
Total 6600 · Professional Fees	995.50

11:26 AM 05/22/20 Accrual Basis

#### South Peace Regional Archives Profit & Loss

January through December 2019

	Jan - Dec
6700 · Project/Event Expense 6710 · Annual Events	
6713 · Indigenous History Committee 6710 · Annual Events - Other	220.76 200.24
Total 6710 · Annual Events	421.00
6770 · SPRA Society Expenses	1,018.36
Total 6700 · Project/Event Expense	1,439.36
6800 · Volunteer Expense 6850 · Staff Expense 6900 · Wage & Benefits	198.80 92.06
6910 · Wages & Salaries 6930 · CPP Expense	134,197.04 6,270.01
6940 · El Expense	3,053.01
6950 · WCB Expense	450.12
6960 · Vacation Pay Expense 6970 · Benefits	410.89 1,039.98
Total 6900 · Wage & Benefits	145,421.05
Total Expense	190,444.51
Net Ordinary Income	4,612.49
Other Income/Expense Other Expense	
7000 · Suspense	0.00
Total Other Expense	0.00
Net Other Income	0.00
let Income	4,612.49

	South Peace Regional Archives 2019 Budget Report					
			South Peac	e Regional A	rcnives 2	U19 Budget Report
			2019 Budget	Actual to Dec 31	% of Budget	Notes
Inc	ome		2019 Budget	Actual to Dec 31	76 Of Budget	Trotes
		ating Grants				
		City of Grande Prairie	\$72,150.00	\$72,150.00	100%	
	-	County of Grande Prairie	\$64,700.00	\$64,700.00	100%	
	-	Municipal District of Greenview Municipal District of Spirit River	\$30,500.00 \$9,100.00	\$30,500.00 \$9,100.00	100% 100%	
	Total	Operating Grants	\$176,450.00	\$176,450.00	100%	
		Supplemental Funding	\$ 11 of 100100	***************************************	10070	
	Proje	ct Grants				
	-	Archives Society of Alberta	\$0.00	\$0.00		ASA Grant (\$7,441.55) moved to deferred income for 2020
	Salas	Miscellaneous Grants & Service	\$0.00	\$7,473.13	0%	YCW in Heritage Organizations
	Jaies	Book Sales	\$500.00	\$649.86	130%	
		Photograph Sales	\$500.00	\$786.60	157%	
						Small (<\$10) photocopy orders no longer invoiced to reduce administrative burden.
	T-4-1	Misc. Sales	\$300.00	\$55.47		In lieu of fees, people may make a donation.
	Total	Sales & Service	\$1,300.00	\$1,491.93	115%	Includes \$916.40 donation from Bear Creek Funeral Home.
	Donat	ions Tax Receipted	\$1,200.00	\$1,212.00	101%	Donations to building fund (\$1,100) moved to deferred income
		ions Lifetime Memberships	\$0.00	\$500.00	0%	To the state of th
	Daniel	ione Non Bossinted	6200.00	6045075	20548/	Includes \$5,000.00 donation from AGS: Grande Prairie Branch for scanner.
		ions Non-Receipted  Donations	\$300.00 \$1,500.00	\$6,152.75 \$7,864.75	2051% 524%	Friends of SPRA donation to building fund (\$16,371.60) moved to deferred income
		perships *	\$2,000.00	\$1,552.53		Lifetime memberships now appear seperately under donations
	Intere		<del></del>	\$224.66		Interest on Building Fund GIC (\$2,276.89) moved to deferred income
	Gover	nment Rebates				
To	tal Inc	ome	\$181,250.00	\$195,057.00	108%	
_	L					
Exp	Acqui	sition Expense	\$510.00	\$139.17	27%	
	Adver		\$310.00	\$288.26	93%	
		ization	\$010.00	\$4,292.14	3070	
	Aware	eness Campaign	\$500.00	\$332.91	67%	
		st/Bank Charges		\$107.05		Purchased chequebook
		ervation Expense ty Fees	\$2,000.00	\$3,107.28	155%	
	raciii	Utilities, Maintenance, etc.	\$9,002.72	\$9,002.72	100%	
	<del>                                     </del>	Facility Insurance	\$3,600.00	\$3,077.27	85%	
		Rented Storage / Offsite	\$14,000.00	\$13,365.91	95%	
	News		\$1,600.00	\$1,417.18	89%	
		nous History Committee	\$200.00	\$220.76	110%	
	Office	Office & Computer Equipment	\$2,000.00	\$1,350.94	68%	\$6,308.98 moved to assets for new scanner and computer
	_	Office Equipment Repairs	\$2,000.00	\$1,350.94	49%	30,300.90 moved to assets for new scanner and computer
		Office Supplies	\$1,100.00	\$1,237.14	112%	
		Photocopier Expense	\$1,100.00	\$1,364.25	124%	
		Telephone & Internet	\$1,700.00	\$1,535.99	90%	
	Profe	ssional Development and Trave		88.55		Claff on his ottom deal from supplied to the s
	$\vdash$	Workshops & Courses	\$0.00	\$0.00		Staff only attended free workshops / courses  June SOTP meeting in Grouard cancelled. Booths at County Open Houses
		Mileage and Travel	\$1,700.00	\$1,113.45	65%	cancelled.
		Memberships & Subscriptions	\$700.00	\$468.72	67%	
	Profe	ssional Fees				
		Accounting/Bookeeping	\$330.00	\$553.50	168%	Suggested budget increase for 2020
	_	Computer Services	\$770.00	\$442.00	57%	
	Event	Professional Services & Project Expenses	\$0.00	\$0.00		
	FAGUI	Miscellaneous Events/Projects	\$200.00		0%	
		Projects w/o Grants	\$0.00	\$0.00	370	
		Projects under Grants				
		Archives Week	\$200.00	\$200.24	100%	
		y Expenses	\$700.00	\$1,018.36		Extra Beth Sheehan Award, 2 additional board meetings
		Expense	\$100.00 \$200.00	\$92.06 \$198.80	92% 99%	
		teer Expense s & Benefits	\$200.00 \$138,527.28	\$198.80 \$145,421.05	105%	
	· · age		Q.100,021.20	\$140 PE 1.00	10070	
Tot	tal Ex	penses	\$181,250.00	\$190,444.51	105%	
Inc	ome o	or Loss	\$0.00	\$4,612.49		Note: \$6,308.98 moved to assets
			40.00	Ψ., σ I = 1-10		taleaner mer en 16 noorte

## **Municipal Funding Partners**

The South Peace Regional Archives is public, non-profit organization with charitable status. Through a unique and collaborative funding partnership between our four municipal partners, we are able to offer our services across the region to both urban and rural residents. In 2019, 90% of the Archives income came from the generous support of our municipal funding partners: the City of Grande Prairie; the County of Grande Prairie; the Municipal District of Greenview; and the Municipal District of Spirit River.









### **Other Funders**

The Archives also receives income from project-based grants, book sales, society memberships, and donations from the public. In 2019, we received substantial funding amounts from the Government of Canada's Young Canada Works in Heritage Organizations Program and from the Grande Prairie and District Branch of the Alberta Genealogical Society. We are grateful for all funding support.





## **Volunteers**

The work of the South Peace Regional Archives would not be possible without the support of our volunteers. In 2019, they contributed more than **1,373.5** hours of service, including: generating content for the Archives' magazine and social media; maintaining our databases and reference files; completing transcriptions of archival records; assisting with public research requests and public events; and so much more. Many of these volunteers also serve on Committees for the Archives. We are extremely grateful for all of their assistance.

**Meg Archer Bev Edey-Larsen Cathy Scott Leita Askew Carol Gray Alice Sims Ron Boyce Michael Haiworonsky Pat Wearmouth Karen Burgess Lucille Munro Grace Wideman** Victoria Wanihadie **Shelley Calliou Mary Nutting Erika Cymbaluk Gail Prette Mathew Wozniak Betty Dyck** Randy Repka **Kaylee Dyck Gail Schau** 



## **Board of Directors**

The South Peace Regional Archives is governed by the South Peace Regional Archives Society. The Board of Directors governs and manages the affairs of the Society. The 2019-2020 Board of Directors included:

Jan Shields, President

Gail Prette, Treasurer and Vice-President

**Duff Crerar, Secretary** 

Eunice Friesen, City of Grande Prairie

Peter Harris, County of Grande Prairie

Shawn Acton, MD of Greenview

Stan Bzowy, MD of Spirit River

Meg Archer, Director

Tina Dale, Director

Eleanor Dalen Whitling, Director

Gary Dixon, Director

Maxine Maxwell, Director

Gail Schau, Director

Daryl White, Director

Grace Wideman, Director

## **Staff**

Alyssa Currie, Executive Director

Josephine Sallis, Archivist

Teresa Dyck, Administrative Assistant

Danielle Pierson, Archives Assistant (Student) May – August